



**NEW ZEALAND NURSES ORGANISATION GASTROENTEROLOGY NURSES COLLEGE**

**Minutes of the Annual General Meeting of the NZNO Gastroenterology Nurses College held at the ASM, Hamilton on Thursday 28<sup>th</sup> November 2024: 1245 - 1345**

**Present:**

Committee: Merrilee Williams (Chair), Jessica Southall (secretary), Kirsten Arnold (treasurer), Justin Augustine, Gino Borromeo, Karen Kempin, Nicola Caine, Fiona Williams

Via zoom: Julia Anderson (PNA)

Members: Cel Aligno, Quennie Aqlasi, Rezbel Alvarado, Jane Bilik, Levi Carroll, Honey Clarke, Emma Deere, Sarah-Jane Denton, Elissa Marie Dominguez, Sue Egan-Cunningham, Melissa Feint, Laura Futcher, Maria Geraldino, Karen Gower, Lisa Griffiths, Joyce Guinto, Makayla Halafuka, Pam Harding, Michelle Harman, Liana Herbert, Christine Ho, Carissa Jackson, Bronwyn Jury, Julie Loggie, Edsam Grace Margate, Kareen McLeod, Rebecca McNaughton, Tania Meldrum, Louise O'Connor, Christopher Owens, Marie Press, David Prieto, Naomilyn Santos, Nina Silcock, Carla Spence, Annaliesl Stent, Tania Waylen, Holly Weale, Samantha Wilkinson, Fiona Williams, Molly Zhang.

Non members: Kere Bennett, Liberty Breen, Cindy Chang, Trisha Counihan, Justine Evans, Rachel Hardy, Abigail Javier, Daniel Lightowler, Ruth Normanton, Victoria Richmond, Delyse Theobald, John Torres, Sandy Waller

**Apologies: Nil**

**1. Welcome and Introduction of Committee**

Merrilee Williams opened the meeting 1245hrs  
Committee introductions

**1.1 Roll Call**

**1.2 Apologies**

**1.3 Confirmation of Quorum – Confirmed at over 5% (Yes 48 members present)**

**1.4 Confirmation of last Gastroenterology Section meeting Minutes**

**Moved:**

The minutes of the Gastroenterology meeting held in December 2023 to be confirmed.

Moved:	Holly Weale
Seconded:	Karen Gower
CARRIED	

**1.5 Matters Arising from 2023 AGM minutes**

No matters arising.

## **2. Correspondence**

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Committee nominations

## **3. Financial for previous financial year**

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Read by Kristen Arnold (treasurer)

### **3.1 Move any accounts for payment**

Moved:	Karen Gower
Seconded:	Christine Ho
CARRIED	

### **3.2 Present prospective budget for financial year**

Moved:	Kirsten Arnold
Seconded:	Karen Gower
CARRIED	

## **4. Report**

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### **4.1 Chairperson's Report**

Summarised by Merrilee Williams – full report available on website.

Moved:	Merrilee Williams
Seconded:	Kirsten Arnold
CARRIED	

### **4.2 PNA Report**

Summarised by Julia Anderson over zoom – full report available on website.

Amendment: Consultation in 2023 re: RN scope of practice.

Moved:	Merrilee Williams
Seconded:	Tania Waylen
CARRIED	

### **4.3 Other committee reports IBD specialty sub group**

Summarised by Kirsten Arnold – full report available on website.

#### **Hepatology specialty sub group**

Summarised by Jessica Southall – full report available on website.

### **Nurse endoscopists specialty sub group**

Summarised by Karen Kempin – full report available on website.

## **5. Remits**

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### **5.1 Rule remits**

Summarised by Merrilee Williams on behalf of the committee – full remit available on website.  
*The Addition of “Networks” to the College Sub-groups (Clause 15: Subgroups)*

CARRIED
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## **6. NZNO Reports**

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Nil

## **7. General Business**

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Justin Augustine presented the NZgNC website. Membership discussion  
Safe staffing discussion & consideration for a document in the absence in CCDM in endoscopy units

## **8. National Committee Election Results**

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A farewell to four committee members:

- Merrilee Williams (outgoing Chair)
- Kirsten Arnold (outgoing Treasurer)
- Jessica Southall (outgoing Secretary)
- Justin Augustine (committee member)

Five applications to join the committee- Ballot by survey monkey online.

- Rachel Cashmore
- Kate Lodge
- Caroline McClutchie
- Nideen Visiesio
- Emma Deere

## **9. Other Business**

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No other business raised.

**The meeting concluded at 13:41 when Merrilee Williams closed.**

**The next meeting will be held in 2025 in Palmerston North.**

Chairperson: \_\_\_\_\_

Date: \_\_\_\_\_